

TC3 FOUNDATION RECOMMENDATION FORM

PLEASE NOTE: This form is to be completed by the person who is recommending the student.

SUBMITTAL

Please complete this form and return it to the student or send it to or drop it off at the Tompkins Cortland Community College Alumni and Development Office, room 207, Mail Code 163, 170 North Street, Dryden, NY 13053. Fax number is 607.844.6537. For more information call 607.844.8222, Ext. 4265.

DEADLINES

FALL 2009 scholarships are due no later than **April 17, 2009**.

SPRING 2010 scholarships are due no later than **November 13, 2009**.

Contact information

Please complete the following information:

Your Name _____ Title _____

Organization _____ Phone () _____

Signature _____ Date _____

Student's Name _____ I have known him/her for _____ (length of time)

1. I am (teacher, professor, clergyman, employer, community leader, etc.): _____
 A TC3 reference. An outside reference.

2. I recommend this student:
 Without reservation. With some reservation.

3. **Written recommendation:** Please write a brief recommendation for the student. In your recommendation, please mention how you know the student and the qualities that make this student an excellent candidate for a Tompkins Cortland Community College Foundation scholarship.